

Hamilton Township Free Public Library Board of Trustees Minutes of the Meeting held on Monday, July 25, 2022 5:00 p.m. in Room 2 of the Library. This public meeting is taking place in accordance with the NJ Open Public Meetings Act. All meetings of this group will be audio recorded.

Members Present: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti, and Library Director, Mr. Chianese
Members Absent: Mr. Gedeika

MONTHLY AGENDA ITEMS

Review and Consideration of the minutes of the June 27, 2022 regular meeting of the Board: Approval of the June 27, 2022 minutes were moved by Mr. Cimino and seconded by Ms. Tonti.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti

Voting Nay: none

Abstain: none

Members Absent: Mr. Gedeika

Motion passes

Consideration of the Treasurer's Report: Approval of the July 2022 Treasurer's Report was moved by Ms. Tonti, seconded by Mr. Cimino.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti

Voting Nay: none

Members Absent: Mr. Gedeika

Motion passes

Consideration of the Library Bill List: Approval of the July 2022 Bill List was moved by Ms. DeAngelo, and seconded by Mr. Cimino. Several items, including the hydrant key, historian supplies, janitorial supplies, ebooks, and the water bill were discussed. Mr. Chianese will look into the water bill and report back to the Board.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti

Voting Nay: none

Members Absent: Mr. Gedeika

Motion passes

Director's Report:

Mr. Chianese reported on recent and upcoming library business, activities and events, including:

- National Night Out
- Library Svc & Technology Act grant proposal
- Estate Planning Seminar
- Summer Career Exploration Internship program for high school

- students, sponsored by NJ Dept. of Vocational Rehabilitation
- Children's programming
 - WBCB appearance scheduled for 7/26/22 with the Mayor
 - Staff Retirements/Promotions to be discussed in executive session
 - Public computer upgrades to require 8/1 outage
 - Positive feedback on past programs, including the antiques program was shared by board members. Thanks were expressed to the Friends of the Library.
 - Upcoming programs

PUBLIC COMMENT

Public comment session was moved to allow for input on agenda items.

Rodney Richards
4 Village Drive

Mr. Richards thanked the board for providing paper agendas to the public. Mr. Richards questioned the status of funding for renovation of the library's restrooms, and expressed interest in reviewing the library's policies via a public comment period. Mr. Chianese responded that he and the board are exploring funding sources and requirements for obtaining estimates on restroom renovations. Mr. Santamaria noted that the board's policies, once approved by the board, will appear on the Library's website, in place of the currently posted policies.

COMMITTEE REPORTS

Mr. Santamaria presented the Board committee's work on revising the Library's policies for the first time in 11 years, noting that the project began with the Director and his senior staff reviewing the policies and suggesting changes to the Board committee, and that, with the exception of a pilot program to suspend fines for overdue materials, the policy revisions are an update, and not intended to be a complete rewrite of Library policies, which have served our community well. Mr. Santamaria thanked the Board's committee, including Ms. Rogers and Ms. DeAngelo, and Mr. Chianese and his staff for their work on the policy revisions. Mr. Cimino commended the committee for their work.

NEW BUSINESS

Resolution 22-019, Final review and acceptance of the revisions to the Library Policies Document. Following the committee report, Ms. Tonti moved approval of the Library Policies revisions. The motion was seconded by Mr. Cimino. The committee was thanked by Mr. Atkin and Mr. Chianese.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti
Voting Nay: none
Members Absent: Mr. Gedeika
Motion passes

Resolution 22-013, Retirement of Gina Lipari. Mr. Santamaria read a resolution commending Ms. Lipari on her 40 years of service to the Library and wishing her well in her retirement. The motion was moved by Ms. Rogers, and seconded by Ms. DeAngelo.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti
Voting Nay: none
Members Absent: Mr. Gedeika
Motion passes

Resolution 22-016, Retirement of Diane Weinreb. Mr. Santamaria read a resolution commending Ms. Weinreb on her 12 years of service to the Library and wishing her well in her retirement. The motion was moved by Ms. DeAngelo, and seconded by Ms. Rogers.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti
Voting Nay: none
Members Absent: Mr. Gedeika
Motion passes

Resolution 22-018 Approval for Funds from the Library Services and Technology Act (LSTA 22) Grants for New Jersey Libraries and Library Consortia. As presented in the July 2022 Director's Report, the Director is seeking Board approval to apply for the LSTA22 grant in the amount of \$15,866.74 to be used for technology, accessories, and wifi hotspots for children's technology literacy programs. The motion was made by Ms. DeAngelo and seconded by Ms. Tonti.

Voting Yea: Mr. Santamaria, Mr. Atkin, Mr. Cimino, Ms. DeAngelo, Ms. Kerlin, Ms. Rogers, Ms. Tonti
Voting Nay: none
Members Absent: Mr. Gedeika
Motion passes

OLD BUSINESS

Resolution 22-009 Reinstatement of mask wearing for all persons visiting or working at the Library. The Board continues to revisit the impact of the COVID-19 pandemic on library operations each month, reviewing local data, and the most recent guidance from the CDC and

local authorities. Items discussed included current CDC guidelines, current Community Level for Mercer County (i.e., "Medium"), status of the Library's HVAC system and windows, the possible use of fans for increased air circulation, and current practices in other libraries and Township buildings. Mr. Atkin made a motion to add large fans in the library to circulate the air. No seconds were heard. Mr. Atkin proposed amending the resolution currently on the table (22-009) for the next Board meeting, with the exact wording to be sent to Mr. Santamaria in advance.

EXECUTIVE SESSION

Hearing no more business, at 6:27 pm, Ms. Rogers moved that the Board move into Executive Session to hear personnel matters. The motion was seconded by Ms. DeAngelo.

ADJOURNMENT OF THE MEETING

Returning to the regular session, and hearing no more business, Ms. DeAngelo moved to adjourn the meeting at 6:42 pm. The next Board of Trustees meeting will be held on Monday, September 26, 2022, at 5:00 pm.

Respectfully submitted,
Renee Rogers
Secretary