

Hamilton Township Free Public Library Board of Trustees Minutes of the Meeting held on Monday, March 28, 2022 5:00 p.m. in Room 2 of the Library. This public meeting is taking place in accordance with the NJ Open Public Meetings Act. All meetings of this group will be audio recorded.

Members Present: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti, and Library Director, Mr. Chianese
Members Absent: none

MONTHLY AGENDA ITEMS

Review and Consideration of the minutes of the February 28, 2022 regular meeting of the Board: Approval of the February 28, 2022 minutes were moved by Ms. Tonti and seconded by Ms. DeAngelo.

Voting Yea: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti

Voting Nay: none

Motion passes

Consideration of the Treasurer's Report: Approval of the March 2022 Treasurer's Report was moved by Ms. DeAngelo, seconded by Ms. Rogers.

Voting Yea: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti

Voting Nay: none

Motion passes

Consideration of the Library Bill List: Approval of the March 2022 Bill List was moved by Ms. Rogers, and seconded by Ms. Bradley.

Voting Yea: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti

Voting Nay: none

Motion passes

Director's Report:

Mr. Chianese reported on recent and upcoming library activities and events, including:

- Bids for a preventive maintenance agreement on the library's AC system.
- Around the Town Egg Hunt, request from Robinson Elementary School PTA.
- COVID memorial luminary display planned by the Township will be placed on the lawn Thursday 3/31 or Friday 4/1, weather permitting, to honor the lives of Township residents lost to the COVID-19 pandemic.
- Children's programming for February (Black Inventors), March (St. Patrick's Day, Lion/Lamb, Strong Women Storytime), and April (Spring Break crafts)

COMMITTEE REPORTS

Mr. Santamaria reported that the Library staff and director are currently reviewing the Library Policies (dated 2011) to suggest revisions. A committee consisting of Ms. D'Angelo and Ms. Rogers, with the Board President, Mr. Santamaria, as an ex-officio member, was formed to review the suggestions.

NEW BUSINESS

Ms. Bradley announced her departure from the Board, as she is leaving the Mayor's office. Best wishes were shared by the President and all members of the Board.

Mr. Santamaria noted that the Board currently has two vacancies, and that the Mayor will be appointing a replacement for Ms. Bradley to serve as his representative, as well as a new Board member, Mr. Anthony "Skip" Cimino, at the April meeting.

Resolution 22-005, Acceptance of the Air Conditioning System Preventive Maintenance Agreement with Unitemp, Inc. was read into the record by Mr. Santamaria, moved by Ms. Bradley, and seconded by Ms. Tonti. The Director's presentation included discussion of the bidding process through the Township purchasing office, and the responses received. The contract start date is 4/1/2022, and extends for two years, with the option to renew annually for the next 3 years.

Voting Yea: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti

Voting Nay: none

Motion passes

OLD BUSINESS

The Board continues to revisit the impact of the COVID-19 pandemic on library operations each month, reviewing local data, and the most recent guidance from the CDC and local authorities. All Board members weighed in on the discussion and will continue, as decided and resolved at the February 2022 meeting, to follow CDC Community Levels Guidelines, which continue to show Mercer County, NJ at a "Low" Community Level.

PUBLIC COMMENT

Pat Marcattilio, "Dr. UFO"
221 Joan Terrace

Would like to start holding meetings in the Library again. His group has been meeting since September 1994.

Pat Blackwell
65 Limewood Drive

Noted that the UFO interest group has been meeting in the library since 1994, and should not be required to pay a meeting room fee.

Mr. Santamaria requested that the group demonstrate 501(c)(3) nonprofit status, as required by Library policy, in order to waive the room reservation fee. Mr. Chianese directed the group to the reference librarians to help find the necessary paperwork to received such status.

Darrel Vigh
President, The Friends of the Hamilton Library
Reported on a successful book sale, and thanked the Director and Harry for their support and assistance.

Mr. Gedeika noted that he attended two days for the book sale, and commended the work of Ms. Vigh and The Friends of the Hamilton Library. His sentiments were shared and repeated by Mr. Santamaria on behalf of the Board.

EXECUTIVE SESSION

The Board moved to Executive Session at 6:01 pm to discuss a personnel matter. The motion was made by Ms. Rogers and seconded by Ms. D'Angelo.

Voting Yea: Mr. Santamaria, Mr. Atkin, Ms. Bradley, Ms. DeAngelo, Mr. Gedeika, Ms. Rogers, Ms. Tonti

Voting Nay: none

Motion passes

The Board returned from Executive Session at 6:18 pm.

ADJOURNMENT OF THE MEETING

Hearing no more business, Ms. Bradley moved to adjourn the meeting at 6:18 pm. The next Board of Trustees meeting will be held on Monday, April 25, 2022, at 5:00 pm.

Respectfully submitted,
Renee Rogers
Secretary