

**Hamilton Township Public Library Board of Trustees Minutes of the Meeting held on March 22, 2021 5:00 p.m.** This meeting is taking place via a Zoom web conference and telephone service, and all meetings of this group will be audio recorded.

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Atkin, Ms. Bradley, Mr. Gedeika, Ms. Rogers, Ms. Tonti, and Library Director, Mr. Chianese  
**Members Absent:** Mr. Kovacs

**Review and Consideration of the minutes of the previous meeting of the Board:** Approval of the February 22, 2021 minutes were moved by Ms. Tonti, seconded by Ms. Bradley.

**Voting Yea:** Mr. Santamaria, Ms. DeAngelo, Mr. Atkin, Ms. Bradley, Mr. Gedeika, Ms. Rogers, Ms. Tonti

**Members Absent:** Mr. Kovacs

**Consideration of the Treasurer's Report:** Approval of the February 2021 Treasurer's Report was moved by Ms. Rogers, seconded by Ms. Tonti.

**Voting Yea:** Mr. Santamaria, Ms. DeAngelo, Mr. Atkin, Ms. Bradley, Mr. Gedeika, Ms. Rogers, Ms. Tonti

**Members Absent:** Mr. Kovacs

**Consideration of the Library Bill List:**

Approval of the March 2021 Bill List was moved by Ms. DeAngelo and seconded by Ms. Bradley.

**Voting Yea:** Mr. Santamaria, Ms. DeAngelo, Mr. Atkin, Ms. Bradley, Mr. Gedeika, Ms. Rogers, Ms. Tonti

**Members Absent:** Mr. Kovacs

**Director's Report:**

Safety Town - The Hamilton Township Police have asked if they could again use our downstairs meeting space for the Safety Town program. Planning on the same precautions/protocols (social distancing/disinfection/ face covering, etc.) associated with the pandemic as last summer. Indoor spaces will only be used for restrooms and/or in the event of inclement weather or extreme heat.

American Rescue Plan - This federal pandemic relief package provides an opportunity for us to offer previously eliminated services and make improvements to the library without incurring any expense. A total of \$8M will be coming to Hamilton Township for each of the next 2 years. The Library is requesting funds to reinstate subscriptions dropped by the Friends due to loss of funding during the pandemic. These services include possible museum passes, movie licence, Ancestry.com, Pronunciator, etc. The library is also looking at the costs of building improvements (duct cleaning, window replacement to include

ventilation in all windows), replacing the AV system in one of the meeting rooms (which is still using the original 1970s AV and portable equipment), a second printer/scanner/fax machine to limit use of the current single machine by the office/public.

Portable Panic Buttons - The panic button system has been undergoing testing for the past several months, and is now ready for installation. The Friends are paying for these devices for library staff, as well as The Friends. There will be one in each office, and each desk where staff are on duty, and the rooms used by the Friends.

Curbside Specials - We continue to provide a variety of special curbside offerings geared towards our younger patrons. Forty-two (42) crafts were distributed since the last board meeting for Black History Month and St. Patrick's Day. Upcoming craft distribution on March 30th (spring bunnies). Three additional craft distributions are scheduled for April and May.

Conversations with the Mayor for reopening - The Township offices are looking at late spring or early summer for potential reopening to the public, depending upon the numbers of local cases and the vaccination of staff. The Library is looking at a similar timeframe, depending upon the same factors, and following the Township's lead. The Library is preparing for eventual reopening including moving furniture. Scott is following the protocols put in place by other area libraries and their relative success. The Library may limit the days/hours/and lengths of patron visits, and including full day(s) each week with curbside service to allow for disinfection of the building interior surfaces.

**Old Business:**

**By-Laws Review:** Ms. Rogers has agreed to chair this effort, and will reach out to everyone who graciously volunteered to serve on the committee. The review of the by-laws is scheduled to be completed by May 24, 2021.

**New Business:**

On March 31, 2021, the Township will mark the anniversary of the first death due to COVID-19 with luminaires in front of the library -- one for each resident who was lost to the pandemic.

**Public Comment:** No members of the public came forward to comment.

**Adjournment of the meeting:** Hearing no more business before the Board, Ms. DeAngelo moved to close the meeting at 5:28 PM. The motion was seconded by Ms. Tonti. The next Board of Trustees meeting will be held on Monday, April 26, 2021, at 5:00 pm via Zoom.

Respectfully submitted,  
Renee Rogers  
Secretary