

**Hamilton Township Public Library Board of Trustees Minutes held October 26, 2020  
at 5:00 PM**

This meeting is being held in accordance with the rules of the New Jersey Open Public Meetings Act. This meeting is taking place via a remote telephone service and all meetings of this group will be audio recorded.

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Atkin, Mr. Gedeika, Ms. Bradley, and Library Director, Mr. Chianese

**Absent:** Ms. Rogers,

**Review and Consideration of the minutes of the previous meeting of the Board:**

Approval of the October 26, 2020 minutes were moved by Ms. DeAngelo, seconded by Mr. Kovacs. A correction of the time 6:25 pm when the Board moved into executive session was requested. Mr. Kovacs would make the correction and resubmit the report. The motion was approved by all board members.

**Consideration of the Treasurer's Report:** Approval of the October, 2020 Treasurer's Report was moved by Mr. Kovacs, seconded by Mr. Gedeika. The motion was approved by all board members.

**Consideration of the Library Bill List:** Approval of the October, 2020 Bill List was moved by Ms. DeAngelo, seconded by Ms. Bradley. The motion was approved by all board members.

**Director's Report:**

Services by appointment: Include computer use and notary services. Before entry, persons will have temperature taken and fill out a questionnaire. All persons must stay on main floor only - no wandering will be permitted in the library.

Coronavirus relief fund: Applying for refund of purchased items such as 11 shower curtains which are used for separating individuals at the front desks, children, and reference Departments. Received more large signs (wearing masks, social distancing, etc.) from the Township.

Election: the library will be closed on election day. The lower level will be open for voting for disabled individuals only. Signs will be posted stating the library is closed and individuals are not allowed to go upstairs.

Curbside specials: distributed 150 Halloween curbside bags filled with craft materials. Another special is planned for either late November or early December. These specials are provided because of the financial support from friends of the library.

**Committee Report:** Strategic Planning Committee (see old business)

**Old Business:**

The final copy of the strategic Planning Committee will be viewed in a Board working session in the library conference room prior to the November Board of trustee's meeting.

**New Business:**

Discussion and approval of the Library Director, Mr. Chianese purchasing a video recording camera. The cost estimate is \$1,871.29 and the camera will be installed in front of the library. The approval was moved by Mr. Kovacs and

seconded by Ms. DeAngelo. The motion was approved by all members present.

**Public Comment:** None

Hearing no more business before the Board, Ms. DeAngelo moved to close the meeting at 5:46 PM.

The next Board Meeting will be on November 23, 2020.

Respectfully submitted,  
King A. Kovacs  
Secretary