

**Hamilton Township Public Library Board of Trustees Minutes held September 28, 2020 at 5:00 PM**

This meeting is being held in accordance with the rules of the New Jersey Open Public Meetings Act. This meeting is taking place via a remote telephone service and all meetings of this group will be audio recorded.

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Atkin, Mr. Gedeika, Ms. Rogers, Ms. Bradley, and Library Director, Mr. Chianese

**Absent:** None

**Review and Consideration of the minutes of the previous meeting of the Board:**

Approval of the June 22, 2020 minutes were moved by Ms. DeAngelo, seconded by Mr Gedeika. A correction of the members present was requested. Mr. Kovacs would make the correction and resubmit the report. The motion was approved by all board members.

**Consideration of the Treasurer's Report:** Approval of the September 2020 Treasurer's Report was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all board members.

**Consideration of the Library Bill List:** Approval of the August/September 2020 Bill List was moved by Mr. Kovacs, seconded by Ms. Rogers. The motion was approved by all board members.

**Director's Report:**

1. Disinfection of Cooling Tower: The tower was cleaned on October 23. Testing will be done on a regular basis.
2. Covid-19: Shower curtains were purchased to separate individuals. The cost was less than \$100 versus \$1900 for Plexiglas. Maintenance is using a fine mist spray that kills 99% of the germs. The library will be using more large display signs on wearing face masks, etc. It is not necessary to replace the air conditioning filters.
3. E-book Access for Students: ID information provided by schools will be used instead of library cards.
4. Mask for Kids: A bin, under the tent, will be used for collecting mask in advance of the spring school opening.
5. Curbside specials: the library will be providing dessert recipes on 10/15, NASA crafts on 10/22, and crafts and goodies on 10/26 thru 10/30.

**Committee Report:** Strategic Planning Committee (see old business)

**Old Business:**

Final presentation of the work of the Strategic Planning Committee remains on the agenda for call back until such time as Covid-19 issues are resolved and the Library is fully open.

**New Business:**

1. Discussion and approval of a keyless entry system for the library front door and side door (police side) was approved by Mr. Kovacs and seconded by Mr. Gedeika. The motion was approved by all members present.

2. Discussion and approval of purchase of a temperature sensing device was not approved. Library will continue to use the temperature gun which was already purchased.

3. Library Board meetings will continue to make use of remote telephone service.

**Public Comment:** None

At 6:30 PM Mr. Santamaria made request to move into Executive Session.

At 6:50 PM the Board moved back to regular session.

Hearing no more business before the Board, Mr. Kovacs moved to close the meeting at 6:52 PM.

Our next Board Meeting will be on October 26, 2020.

Respectfully submitted,  
King A. Kovacs  
Secretary