

**Hamilton Township Public Library Board of Trustees Minutes of the Meeting held  
May 18, 2020 at 5:04 PM**

The Board meeting was held by use of a remote phone connection system. For approval of all considerations, votes were taken by voice by each Board member.

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Atkin, Mr. Gedeika (attended late), Ms. Rogers, Ms. Bradley, Ms. Muziani, and Library Director, Mr. Chianese **Absent:** none

**Review of the minutes from the last meeting of the Board:**

Approval of the April 27, 2020 minutes were moved by Ms. DeAngelo, seconded by Ms. Bradley. Mr. Atkin requested an amendment be made on the Covid-19 minutes, Mr. Kovacs would make the corrections and resubmit the report. The motion was approved by the majority of board members. Mr. Santamaria did not approve the minutes.

**Consideration of the Treasurer's Report:** Approval of the May 2020 Treasurer's Report was moved by Mr. Kovacs, seconded by Ms. Rogers. The motion was approved by all members present.

**Consideration of the Bill List:** Approval of the May 2020 Bill List was moved by Ms. Rogers, seconded by Mr. Kovacs. The motion was approved by all members present.

**Director's Report:**

Library will not open for curbside service until the library is in stage 2 of the Covid-19.

The Plexi glass Shields will be installed by the Township at a approximate cost of \$2,300. Originally budgeted \$10,000.

Colleen Affrime, Head of Children's Services, will begin as soon as possible after June 1, 2020.

The student art display will be on Facebook for the month of May.

**Old Business:**

Until the Library reopens, Ms. Rogers will not distribute the new Strategic Planning Committees final report for consideration. When the Board next meets, the plan is expected to be voted upon and will be placed on the Agenda as such. Copies of the new plan will be given to all Board members in advance of the meeting for their review.

**New Business:**

Resolution 20-007 Retirement of Elaine Pollak was approved by Mr. Kovacs, seconded by Mr. Atkin. The motion was approved by all members present. It will be signed at our next meeting when the Library reopens.

Ms Rogers would like the addition of the CDC Workplace Decision Tool to the resources consulted by the library in development of procedures for reopening.

Ms Rogers noted that the CDC guidelines include precautions to protect and monitor employee health, and the development of specific steps to follow should someone become ill.

**Public Comment:** None

Hearing no more business before the Board, Mr. Kovacs moved to close the meeting at 5:55 PM. Our next Board Meeting will be on June 22, 2020.

Respectfully submitted,

King Kovacs, Secretary