

**Hamilton Township Public Library Board of Trustees Minutes of the Meeting held  
June 22, 2020 at 5:00 PM**

The Board meeting was held by use of a remote phone connection system. For approval of all considerations, votes were taken by voice by each Board member.

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Atkin, Mr. Gedeika, Ms. Rogers, Ms. Bradley, Ms. Muziani, and Library Director, Mr. Chianese  
**Absent:** none

**Review of the minutes from the last meeting of the Board:**

Approval of the May 18, 2020 minutes were moved by Ms. Rogers, seconded by Ms. DeAngelo. The motion was approved by all board members.

**Consideration of the Treasurer's Report:** Approval of the June 2020 Treasurer's Report was moved by Mr. Kovacs, seconded by Ms. Bradley. The motion was approved by all board members.

**Consideration of the Bill List:** Approval of the June 2020 Bill List was moved by Mr. Kovacs, seconded by Mr. Gedeika. The motion was approved by all board members.

**Director's Report:**

Applying for FEMA grant funding for COVID related expenses such as Plexiglas insulation. If successful, we would be reimbursed by 75% of costs.

Colleen Affrime has begun work as the Head of Children's Services on June 15, 2020.

The Plexiglas installation is completed for the reference and circulation desks at a cost of \$2500. It may be a permanent fixture for safety feature.

**Old Business:**

Until the Library reopens, Ms. Rogers will not distribute the new Strategic Planning Committees final report for consideration. When the Board next meets, the plan is expected to be voted upon and will be placed on the Agenda as such. Copies of the new plan will be given to all Board members in advance of the meeting for their review.

**New Business:**

After an extensive discussion, it was agreed that the Library would start curbside pickup on Tuesday, June 23. Mr. Chianese would present a written procedure on how and when books can be returned for the Board's approval by June 30. In addition, all donations of any type of material will not be accepted at this time.

Resolution Number 20-008, Amendment to Policies due to COVID-19 Emergency, was approved by Mr. Gedeika, seconded by Ms. Rogers. The motion was approved by all members present and will be signed at our next meeting when the Library reopens.

**Public Comment:** The Board welcomed Fran Carroll, Hamilton resident and card holder. Ms. Carroll stated that she agreed with the discussion of curbside material distribution and book returns.

Hearing no more business before the Board, Mr. Kovacs moved to close the meeting at 6:58 PM. Our next Board Meeting will be on July 27, 2020.

Respectfully submitted,  
King Kovacs, Secretary