

**Hamilton Township Public Library Board of Trustees Minutes of the Meeting held  
January 27, 2020 at 5:02 PM**

**Members Present:** Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Ms. Rogers, Mr. Atkin, Mr. Gedeika, and Library Director, Mr. Chianese **Absent:** none

**Nominations of officers:**

Mr. Santamaria, President; Ms. DeAngelo, vice president; Mr. Kovacs, Secretary. All nominees were reelected and were unopposed.

**Review of the minutes from the last meeting of the Board:**

Approval of the December 23, 2019 minutes were moved by Ms. Rogers, seconded by Ms. DeAngelo. Mr. Santamaria requested a corrections in the Committee Reports. Mr. Kovacs would make the correction and resubmit the report. The motion was approved and accepted as revised.

**Consideration of the Treasurer's Report:** Approval of the January 2020 Treasurer's Report was moved by Mr. Kovacs, seconded by Ms. Rogers. The motion was approved by all members present.

**Consideration of the Bill List:** Approval of the January 2020 Bill List was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all members present.

**Committee Reports:**

Ms. Rogers will distribute the new Strategic Planning Committees final report for consideration at the February Board meeting. The plan is expected to be voted upon at that time and will be placed on the Agenda as such. Copies of the new plan will be given to all Board members in advance of the meeting for their review.

**Director's Report:**

1. Attended Front Desk safety and security seminar on how to avoid confrontations and how to resolve confrontations.
2. Library circuit bandwidth upgraded from 10 to 1000 Mbps and install new firewall for all computers, cost \$3500.
3. Mr. Chianese also submitted several Resolution items for consideration under Old and New Business.

**Old business:**

1. Mr. Kovacs moved for approval of Resolution 20-001, Yearly fiscal audit for the dates December 31, 2018 and 2017, which was seconded by Ms. DeAngelo. The motion was approved by all members present. The report was submitted without errors or recommendations. Audit was provided by Hodulik and Morrison, P.A. - Certified Public Accounts.
2. Ms. DeAngelo moved for approval of Resolution 20-002, Amendment to Policy-X (10) Meeting Room Policy, and (collection of fees for meeting room use) (attached) which was seconded by Ms. Rogers. The motion was approved by all members present.

3. Consideration of a request to purchase 29 softly used computers from RAM IT was again discussed at length. Purchase of these computers would provide a substantial cost savings to the library. The computers are to replace library machines that are used only by staff. These will not be public computers. Said computers would be from a Medical facility, hard drives would be removed and new clean hard drives would be installed. New hard drives would be scanned to insure security.

There was continued discussion with all points of view and alternatives being discussed. Discussion ended when the "Question" was called by Ms. Rogers, at that point a Roll Call vote was taken. Votes were cast as follows: Mr. Santamaria **Yes**, Ms. D'Angelo **Yes**, Mr. Kovacs **Yes**, Mr. Gedeika **Yes**, Ms. Rogers **Yes**, Mr. Atkin, **No**. The motion was passed 5 to 1 in favor.

**New Business:**

1. Mr. Kovacs moved for approval of Resolution 20-003, FY 2020 Temporary Budget which was seconded by Ms. Rogers. The motion calls for a temporary budget to be in place until the final budget figures can be presented and approved. This amounts to about thirty percent of the final working budget. The motion was approved by all members present.

**Public Comment**

The Board welcomed both Ms. Darrell Vigh, President of the Friends of the Library, and Ms. Marilyn Jose, Trustee of the N. J. Library Association. Ms. Vigh informed the Board that the Library Director met with newly elected Mayor Martin, who also has met with the Friends of the Library Association.

Ms. Jose stated that the Library should more openly advertise the availability of the Library's Notary services. She also stated the mayor Martin is impressed with the Hamilton Library. Mr. Santamaria again thanked the Friends and Ms. Jose for their continued help and support to making out library better.

Hearing no more business before the Board, Mr. Santamaria moved to close the meeting at 6:25. Request was made by Mr. Atkin for a short Executive Session to discuss a confidential matter. The regular meeting was closed and the Board moved into Executive Session briefly, to clarify some points of information.

At 6:37 the Board moved back to regular session and the meeting ended.

Respectfully submitted,

King Kovacs  
Secretary