

Hamilton Township Public Library Board of Trustees
Minutes of the Meeting held October 28, 2019 at 5:05 PM

Members Present: Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Ms. Rogers, Mr. Gedeika, and Library Director, Mr. Chianese
Absent: Mr. Kenny, Mr. Atkin

Review of the minutes from the last meeting of the Board:

Approval of the minutes of the September 23 2019 meeting was moved by Ms. Rogers, seconded by Ms. DeAngelo. With no corrections to the minutes, the motion was approved unanimously.

Consideration of the Treasurer's Report: Approval of the October, 2019 Treasurer's Report was moved by Mr. Kovacs, seconded by Mr. Gedeika. The motion was approved by all members present.

Consideration of the Bill List: Approval of the October, 2019 Bill List was moved by Mr. Kovacs, seconded by Ms. DeAngelo. The motion was approved by all members present.

Director's Report:

1. Princeton Air was hired as the new HVAC contractor, with the lowest bid of \$9480.
2. There is no insurance reimbursement for the flood in the basement because of the \$25,000 deductible.
3. Thanksgiving decorations on the lawn will cost \$300 which will be covered in miscellaneous expense.

Old Business:

1. There was a report on the results of the Library Scarecrow Contest. The participation was much larger than last year. One of the scarecrow exhibits was disqualified because it did not have the required identification information posted with the scarecrow.
2. There was a report on the Sweater Giveaway which will be held this December for Library employees. Mr. Santamaria noted that the cost of the project should be no more than \$1000 and that discussion will take place with the vendor. Ms. D'Angelo and Mr. Santamaria will meet with the vendor on Monday, November 4, 2019 to make final arrangements.

3. A lengthy discussion was held on the Library Policy of the Meeting Room use by the public and its costs. This discussion stems from the Board's decision to enforce a standing policy on Meeting Room fees. Enforcement of this policy has currently been questioned by one user group that cannot prove non-profit status. Mr. Chianese will seek the opinion of the Hamilton Township Legal Department as to if an amendment to the current policy would be worthwhile. No policy changes were made.

4. Ms. Rogers gave a report on the progress of the Strategic Planning Committee.

New Business: None

Public Comment: The Board welcomed Marilyn José, Trustee of NJLTA she distributed papers on Political Speech/Campaigning at Public Libraries.

Information and Announcements: The next Board meeting will be November 25, 2019. The meeting was adjourned at 6:23 PM.

The Board moved to Executive Session for personal matters at 6:25 PM.

The Board moved back to full session at 6:35 PM to consider an Emergency Resolution, Number 19-013 requested as the result of discussions and information in Executive Session.

Ms. D'Angelo moved for approval of Resolution 19-013 Extension of Summer Part-Time Hire, (if needed) which was seconded by Mr. Kovacs. The motion was approved by all members present.

The Full Board ended its meeting at 6:49 PM.

Respectfully Submitted,

King Kovacs
Secretary