

Hamilton Township Public Library Board of Trustees Minutes of the Meeting held September 23, 2019 at 5:00 PM

Members Present: Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Ms. Rogers, Mr. Atkin, Mr. Gedeika, and Library Director, Mr. Chianese **Absent:** Mr. Kenny

Review of the minutes from the last meeting of the Board: Approval of the minutes of the July 22, 2019 meeting was moved by Ms. DeAngelo, seconded by Ms. Rogers. Mr. Santamaria made several corrections. A revised report was resubmitted. The motion was approved unanimously.

Consideration of the Treasurer's Report: Approval of the August, 2019 Treasurer's Report was moved by Mr. Kovacs, seconded by Ms. DeAngelo. The motion was approved by all members present.

Consideration of the Bill List: Approval of the August, 2019 Bill List was moved by Ms. Rogers, seconded by Ms. DeAngelo. The motion was approved by all members present.

Consideration of the Bill List: Approval of the September, 2019 Bill List was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all members present.

Director's Report: Library Director, Mr. Scott Chianese presented his monthly report to the Board, noting that 1) A resolution is needed for the fax service time limits. 2) Linda Shulman is the Adult Reference Services Librarian. 3) A basement pipe burst on September 12, 2019. \$4000 cleanup costs incurred. 4) Mr. Tom Glover, Hamilton Township historian, has returned to the library after a brief illness.

Old Business: Mr. Chianese informed the Board of Trustees that Atlantic Environmental Inc. air quality test results, August 15, revealed no problems. It was recommended that the air vents be cleaned and the air filters be replaced regularly.

Mr. Santamaria recommended sweaters to be given to library employees be purchased from New Jersey SpiritWear. The estimated cost for 25 sweaters would be approximately \$1000. It was undecided as to the sweaters using the library logo or being embroidered with Hamilton Township Free Public Library.

New Business: Mr. Kovacs moved for the approval of Resolution 19-012, Library Policy Chapter VIII Fax Service Number 1, seconded by Ms. Rogers. The motion was approved by all members present.

Mr. Santamaria and Mr. Kovacs will be judges at the annual October Scarecrow Contests to be held Saturday, October 5.

Public Comment: the Board welcomed Marilyn José, Trustee of New Jersey Library Trustees Association who distributed Friends of the Library literature and urged Board of Trustees to inform friends and family of the upcoming events.

Mr. Pat Marcattilio and two representatives of a UFO/Fringe organization stated they should not be charged for the use of a library room twice a month. Mr. Santamaria stated he would present their petition to the Township legal department for consideration.

Information and Announcements: The next Board meeting will be October 28, 2019. The meeting was adjourned at 6:15 PM.

Committee members of the Library Strategic Plan Project went into Executive Session

Respectfully Submitted,

King Kovacs
Secretary