

**Hamilton Township Public Library Board of Trustees Minutes of the Meeting
held July 22, 2019 at 5:00 PM**

Members Present: Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Kenny
Ms. Rogers, Mr. Atkin, Mr. Gedeika, and Library Director, Mr. Chianese

Absent: none

Review of the minutes from the last meeting of the Board: Approval of the minutes of the July 1, 2019 meeting was moved by Ms. DeAngelo, seconded by Mr. Kenny. A correction was made that Mr. Santamaria read a letter from the Board, not the Friends, to the architect donated the piece of work to the Library. The motion was approved unanimously.

Consideration of the Treasurer's Report: Approval of the July 2019 Treasurer's Report was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all members present.

Consideration of the Bill List: Approval of the July, 2019 Bill List was moved by Mr. Kovacs, seconded by Ms. DeAngelo. The motion was approved by all members present.

Director's Report: Library Director, Mr. Scott Chianese presented his monthly report to the Board, noting that due to a staff member absence, a part-time employee extension was needed. The summer reading program has entertainment and activities for young Library readers. The Hamilton Township historian has been absent due to medical reasons and his expected return is unknown.

Old Business: none

New Business:

Ms. Rogers moved for the approval of Resolution 19-008, extension of summer part-time employee for 35 hours and not to exceed \$1600, seconded by Mr. Kovacs. The motion was approved by all members.

Mr. Chianese informed the board of staff complaints of the air quality in certain sections of the Library. Mr. Kovacs moved for the approval of a resolution for a contract with an independent air quality specialists to evaluate the problem and not to exceed \$5000. Seconded by Ms. DeAngelo, the motion was approved by all members.

Mr. Santamaria proposed that the Library give a sweater to all staff employees as a Holiday gift. The sweater would be embossed "Hamilton Township Library with the Library artwork logo". There are 25 staffers and the cost would be \$1000. Recommendation would be to purchase from a local vendor.

The American Library Association's resolution for "the Library provides the public free access to the Library's public computers and Internet services" will be added to the Hamilton Township Library Bill of Rights.

Mr. Kenny moved for a resolution of the Library Chapter XI- Gifts and Donations to remove Numbers 2 and 3 (Donations of Consequence and Restricted Gifts) and replace it with 2. Both Donations of Consequence and Restricted Gifts will be accepted only when the benefit of the gift to the Library is deemed to exceed any costs of administration of the restriction(s) and/or maintenance of the donation. Mr. Kovacs seconded, the motion was approved by all members.

Mr. Kovacs moved for a resolution of Library Chapter X - Meeting Room Policy to remove Number 4 in its entirety. Ms. DeAngelo seconded, the motion was approved by all members.

Committee appointments for the Library Strategic Plan Project will consist of Ms. Rogers (Committee Chair), Ms. D'Angelo, and Mr. Atkin.

Public Comment: the Board welcomed Marilyn José, Trustee of New Jersey Library Trustees Association. Ms. José requested copies of the Library Board of Trustees Minutes. Mr. Chianese informed her that the minutes are on the Library website.

The meeting was adjourned at 5:50 PM. The next Board meeting will be September 23, 2019.

Respectfully Submitted,

King Kovacs
Secretary