

Hamilton Township Public Library Board of Trustees Minutes of the Meeting held April 22, 2019 at 5:00 PM

Members Present: Mr. Santamaria, Ms. DeAngelo, Mr. Kovacs, Mr. Kenny Ms. Rogers, Mr. Atkin, Mr. Gedeika and Library Director, Mr. Chianese
Absent: none

Review of the minutes from the last meeting of the Board: Approval of the minutes of the March 25, 2019 meeting was moved by Ms. Rogers seconded by Ms DeAngelo. With no corrections to the minutes, the motion was approved unanimously.

Consideration of the Treasurer's Report: Approval of the April, 2019 Treasurer's Report was moved by Mr. Kovacs, seconded by Mr. Kenny. The motion was approved by all members present.

Consideration of the Bill List: Approval of the April, 2019 Bill List was moved by Mr. Kenny, seconded by Ms. Rogers. The motion was approved by all members present.

Director's report: Library Dir., Mr. Scott Chianese informed the board of trustees of the following:

1. IT upgrades: RAM IT will be updated and should be good for 5 to 8 years. The cost \$12,080. Approval of the upgrade was moved by Mr. Kovacs, seconded by Ms. DeAngelo. The motion was approved by all members present.
2. Summer help: Consider hiring temporary student assistants during the summer months in the Circulation Department. A resolution of \$8400 maximum for the summer help was drafted.
3. Request for wage increase: Consider increasing the hourly wage of the part-time Reference Department staff. Our staff is \$4.03 below the NJLA standard hourly salary. Mr. Santamaria proposed a \$2.50 salary raise this year and a review for another increase next year. The motion was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all members present.
4. Water heater replacement: After consideration of three bids, Mr. Chianese recommended the water heater be replaced by the lowest bid (14,680) from Princeton Air. The motion was moved by Ms. DeAngelo, seconded by Mr. Kovacs. The motion was approved by all members present.
5. Basement floor waxing: The floors will be stripped and waxed by Dakota Building Service for \$1475. The motion was moved by Mr. Kovacs, seconded by Ms. DeAngelo. The motion was approved by all members present.

Old Business: Collection of Identification, the Board of Trustees decided to use the language now in place:

"Pursuant to N.J.A.C. 15:21-2.5(d), the Library provides the public free access to the Library's public computers and Internet services. Any library user without a valid Library card may obtain such access by requesting a temporary one-day guest pass."

New Business: Mr. Santamaria moved for the approval of Resolution 19-005, Authorization for Summer Part-Time Hires, seconded by Mr. Kovacs. The motion was approved by all members present.

Public Comment: the Board welcomed Marilyn José, Trustee of New Jersey Library Trustees Association. Ms. José complimented on the success and the variety of artwork exhibited by art students' participation in the School Districts 39th Annual Arts Festival at the Hamilton Township Public Library. She also praised all Library volunteers and encouraged need for more volunteers and programs.

Information and Announcements: The next Board meeting will be May 20, 2019.

The meeting was adjourned at 6:10 PM.

Respectfully Submitted,

King Kovacs
Secretary