

**Hamilton Township Public
Library Board of Trustees
Minutes of the January 23, 2017 Public Meeting**

Members Present: Mr. Balling, Mr. Santamaria, Ms. DeAngelo, Mr. Ricci, Ms. Rogers, Mr. Chianese (Library Director) **Absent:** Mr. Kovacs, Ms. Boss

Ad hoc Appointment: In the absence of Board Secretary Mr. Kovacs, Mr. Balling requested Ms. DeAngelo to serve as Acting Secretary. Ms. DeAngelo graciously accepted.

Review of the Previous Board Meeting (Attached): Ms. Rogers moved that the *Minutes of the January 23, 2016* Board meeting be accepted, seconded by Mr. Santamaria. The motion was carried unanimously.

Consideration of the Treasurer's Report (Attached): Mr. Santamaria moved that the *February 2017 Treasurer's Report* be approved, seconded by Mr. Ricci. The motion was carried unanimously.

Consideration of the Library Bill List (Attached): Mr. Santamaria moved approval of the *February 2017 Bill List*, seconded by Ms. Rogers. The Bill List was approved unanimously.

Director's Report (Attached): Mr. Chianese advised the Board of an incident of an employee getting a reaction to peanuts. There was much discussion about potential actions that the Board might consider as well as how other libraries have dealt with similar situations. No Board action was determined; however, Mr. Chianese was encouraged to remind the staff of the need for enforcement of food violations and to assure that employees come to work prepared to deal with any potential reactions they may encounter.

Old Business: Mr. Balling moved the approval of Board Resolution 17-001 approving the FY2017 Final Budget (Attached), seconded by Mr. Santamaria. The motion was carried unanimously.

New Business: Mr. Chianese requested that the Board consider certain personnel change recommendations. Mr. Balling indicated that a motion to recess to executive session would be in order after public comment.

Public Comment: The Board welcomed Ms. Anne Wolfe and Ms. Lois Majarowitz; President and Liaison to the Board of Friends of the Library. Ms. Wolfe repeated Friends invitation to the Trustees to attend the annual staff and volunteer recognition luncheon. Ms. Majarowitz advised the Board that [HER COMMENTS GO HERE]. Mr. Balling thanked the Friends for their continued support and the ladies for their attendance.

New Business (Continued): Ms. Rogers moved that the Board recess to executive session, seconded by Ms. DeAngelo. The motion was carried. Upon reconvening, the Board considered the following two resolutions:

1. Ms. DeAngelo moved the approval of Resolution 17-001 Promotion of Ms. Stacey Lytle to Principal Library Assistant (attached), seconded by Mr. Ricci. The motion was approved unanimously.
2. Ms. Rogers moved the approval of Resolution 17-002 Promotion of Ms. Diane Weinreb to Senior Library Assistant (attached), seconded by Mr. Ricci. The motion was approved unanimously.

Adjournment: There being no further business before the Board a motion to adjourn was accepted. Mr. Balling reminded the Trustees that the next meeting is March 27th.

Respectively submitted

Ms. Toni DeAngelo
Acting Secretary