

Hamilton Township Public Library Board of Trustees
Minutes of the Meeting held November 23, 2015 at 5:00 PM

Members Present: Mr. Santamaria, Mr. Balling, Ms. De Angelo, Mr. Ricci, Ms. Boss, Mr. Chianese (Acting Library Director), Ms. Rogers

Members Absent: Mr. Kovacs

Review of the minutes from the last meeting of the Board

Mr. Ricci moved that the minutes from the November 23, 2015 meeting of the Board be accepted, same was seconded by Ms. De Angelo. Hearing no discussion of the minutes the motion was approved unanimously.

Consideration of the Treasurer's Report

Mr. Santamaria moved that November 15, 2015 Treasurer's Report be approved, motion was seconded by Mr. Ricci. Discussion was held in regard to E-Rate information stated in the report. Mr. Chianese will review the E-Rate figures and report to the Board at its next meeting. The motion was then approved by all members present.

Consideration of the Bill List

Mr. Balling made a motion for the approval of the November 2015 Bill List, which was seconded by Ms. Rogers. Discussion consisted of a question in regard to the ongoing payment of RAM-IT, which is the new company that will be providing information and technical services to the library. Both Mr. Chianese and Mr. Balling, in answering the question, made it clear as to their hiring, job services and ongoing payment amounts. The motion was then passed by all members present.

Information and Informal Comment

Mr. Balling informed the Board that Ms. Susan Sternberg will resign her position as Library Director effective Jan 15, 2015. We wish Ms. Sternberg the best of luck in her future endeavors.

Directors Report

The Acting Library Director Mr. Scott Chianese gave his monthly report to the Board as is the custom, the report is also provided in written form. The report was accepted by the Board.

Old Business: None

New Business:

Resolution 15-010

Hiring of Tom Hammel and Julie Martin as part time employees for the library.

30 hours per week \15 hours per person

Motion made by Mr. Balling and seconded by Mr. Santamaria

Approved by all present

Resolution 15-011

Library Calendar for the year 2016

Motion made be Ms. Rogers and seconded by Mr. Santamaria

Approved by all members present

Resolution 15-012

Purchase of Holiday Decorations related to various seasons and holidays in accordance with the demographic of the township.

Funds to be taken from the Library Trust Account

Motion made by Mr. Balling and seconded by Ms. De Angelo

Approved by all members present

Resolution 15-013

Increase of Library Fee \ Printing

Increase from 25 to 50 cents per page

Approved by all members present

Resolution 15-014

Promotion of Crystal Mastrangelo to Library Assistant

Motion made by Ms. De Angelo (at the recommendation of S. Chianese) and seconded by Mr. Balling

Approved by all members present

Acceptance of gift

Acceptance of a three thousand dollar gift to the Library from Drucella Anne Walker

Public Comment: None

Meeting closed: 5:30 PM

